

**TOWN BOARD MEETING, TOWN OF AUGUSTA**  
**November 15, 2023**

A meeting of the Town Board of the Town of Augusta, County of Oneida and the State of New York was held at Town Hall, 2470 North Road, Oriskany Falls, NY on Wednesday, the 15th day of November 2023.

PRESENT:     Suzanne Collins     Supervisor  
              James Dowd        Councilman  
              Mark Russell     Councilman  
              Travis Wright    Councilman  
              Sonya Furness    Clerk

ABSENT :     Charles Peck         Councilman

PUBLIC PRESENT: Phil Eaton

The Town Board meeting was called to order at 6:00 PM by Supervisor Collins

**ADOPTION OF MINUTES:**

**RESOLUTION 72- 2023**

On a motion of Councilman Wright, seconded by Councilman Russell, the following resolution was

**ADOPTED**   Ayes 4   Collins, Dowd, Russell, Wright  
              Nays 0

Resolved that the Public hearing Minutes and Town Board Minutes of October 18,2023 be adopted.

**PRIVLEDGE OF THE FLOOR/PUBLIC CONCERNS:**

None

**AUDIT OF CLAIMS:**

**RESOLUTION 73- 2023**

On a motion of Councilman Wright, seconded by Councilman Dowd, the following resolution was

**ADOPTED**   Ayes 4   Collins, Dowd, Russell, Wright  
              Nays 0

Resolved that the bills contained on Abstract #10 have been reviewed by the Town Board and are     for payment in the following amounts.

General Fund Full Town	voucher #'s 111 - 128	\$ 3,338.23
General Fund Part Town	voucher #'s 41- 43	245.01
Highway Fund Full Town	voucher #'s 49- 54	10,407.53
Highway Fund Part Town	voucher #'s 79 -87	19,694.17

Questions were asked by the board Syracuse Sand and Gravel, Malcolm Snyder and Dehumidifier vouchers.

**REPORT OF TOWN OFFICIALS:  
SUPERVISOR:**

Assets	Total
Augusta Light District 1537	\$ 3,005.95
Truck MMM 3249	76,151.63
Fire and Ambulance 1553	372.22
Full Town Highway Checking 2126	789.59
Full Town Highway Savings 9241	150,093.21
Full Town General Savings 9058	146,846.75
Full Town General Checking 1780	8,308.84
Knoxboro Lights 1545	3,791.40
Part Town General Checking 2134	418.96
Part Town General Savings 9228	22,438.54
Part Town Highway Checking 2460	7,106.67
Part Town Highway Savings 9137	137,917.77
Trust and Agency 2867	4,355.90
Knoxboro Flooding Repairs 5049	903.87
Indian Land Claim Savings 0115	133,127.17
Building Fund CD 9015	102,916.35
Reval MMM 3281	5,819.46
GARP 9736	65,108.00
Mower MMM 3362	5,154.36
Road Work MMM 3346	0.00
Town Hall 6289	168,545.09
NYSLRS 3453	53,311.65
Total Current Assets	\$ 1,096,483.38
Total Assets	\$ 1,096,483.38
Total Liabilities	
Equity	
Net Income	42,157.35
Retained Earnings	6.20
Unresolved Equity	\$ 1,054,319.83
Total Equity	\$ 1,096,483.38
Total Liabilities and Equity	\$ 1,096,483.38

**RESOLUTION 74- 2023**

On a motion of Councilman Wright, seconded by Councilman Dowd, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Russell, Wright  
Nays 0

Resolved that the Supervisors SORES reports be accepted as submitted

**CODES:** Report Submitted

**ASSESSOR:** No Report Submitted

**DCO:** Report Submitted

**JUDICIAL:** No Concerns

**HIGHWAY SUPERINTENDENT:**

Highway Superintendent stated that the new Loader is in.

He gave an update on the old Loaders status.

Trade in value was \$44,000.

Auction Bids came in at \$ 61,000.

Private Sale was offered at \$63,500.

**RESOLUTION 75– 2023**

On a motion of Councilman Wright, seconded by Councilman Dowd, the following resolution was

**ADOPTED** Ayes 3 Collins, Dowd, Wright  
Nays 1 Russell

Resolved that the offer of a private sale be accepted because offer is more than the auction bids. \$63,500 is to be collected along with a tax exemption statement.

Highway Superintendent Eaton asked to put the Snowblower on Auction.

It was suggested that he do some research to find out the value and then another discussion will take place.

Highway Superintendent Eaton asked permission for a bill to be paid that did not make the November abstract.

Otis Marshall Farms Excavator Tires \$ 5,865.00

**RESOLUTION 76– 2023**

On a motion of Councilman Dowd, seconded by Councilman Wright, the following resolution was

**ADOPTED** Ayes 3 Collins, Dowd, Wright  
Nays 1 Russell

Resolved that the bill be paid.

**TOWN CLERK:**

Town Board signed a monthly reconciliation sheet for the Town Clerk Checking Account, verifying that the October 2023 bank statement and checkbook were in order.

Asked Permission to destroy 2017 6 year retention documents, 1968 Payroll and 2013 Final Assessment Roll

**RESOLUTION 77– 2023**

On a motion of Councilman Wright, seconded by Councilman Russell, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Russell, Wright  
Nays

Resolved that Pursuant to the Records Retention and Disposition Schedule LGS-1, all records mentioned above shall be disposed of either by shredding or burning.



In response to October 18<sup>th</sup> minutes regarding the storage of the Hometown Hero banners, Clerk said that she will continue to dry, clean wrap in protective paper and store the banners when they are taken down for the winter months. The idea of returning the banners to their prospective buyers each year to store is not feasible. The Highway Dept. helps with this project and in order to get all banners hung in time appropriate for Memorial Day, they need to be and will be, kept under care of the Town Clerk in the Town Clerks Office.

In response to the "Cleaning" memo dated October 30, 2023.

Cleaners feel that the request of keeping Time sheets is impossible as there are no set hours and a lot of the cleaning is shared between the 2. Yes, we have assigned offices/rooms but in most cases, if something is seen that needs to be done, one or the other pitches in.

Town Clerks office gets cleaned during regular Clerk hours, so that would not be able to be kept track off.

Town Clerk cannot speak for other cleaner but feels that she herself is paid enough as stated in the budget as she is proud of this building and wants to continue to keep it nice. A simple "Thank You" occasionally, acknowledging that efforts are being seen by others is all that is necessary and more important than more money.

**SUPERVISOR:**

Policy for Recording in Town Owned Buildings and Town Meetings

**RESOLUTION 78- 2023**

On a motion of Councilman Russell, seconded by Councilman Dowd, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Russell, Wright  
Nays

Resolved that this Policy be Adopted as written.

Permission was asked to dispose of a shredder within town inventory

**RESOLUTION 79- 2023**

On a motion of Councilman Wright, seconded by Councilman Dowd, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Russell, Wright  
Nays

Resolved that equipment be destroyed and removed from inventory.

2024 Budget

Supervisor Collins gave an update on Fund Balances for 2023.

**RESOLUTION 80- 2023**

On a motion of Councilman Wright, seconded by Councilman Russell, the following resolution was

**ADOPTED** Ayes 3 Dowd, Russell, Wright  
Nays Collins

Resolved that the Town Board of the Town of Augusta pass the presented budget as Actual 2024 Budget.

**TOWN BOARD:**

Councilman Wright asked if there were any new developments regarding the financing of the new Loader. Supervisor Collins said, no answers yet.

Supervisor Collins made a motion at 6:50PM, seconded by Councilman Wright to enter into Executive Session to discuss

- A. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed
- B. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body

Highway Superintendent was asked to remain.

At 7:30 PM, the board came out of Executive Session.

Supervisor Collins will follow up with Richard Parker to contact property owners who have items on town property for their removal.

The Town Board has instructed the Highway Superintendent to purchase 3 signs indicating No Snowmobiles, ATVs etc. are allowed on the property.

Supervisor Collins will look at other insurance carriers, even though it is out of the rotation of the current pricing out of carriers, which is currently done every three years

With no further business, on a motion of Councilman Dowd seconded by Councilman Wright the meeting was adjourned at 7:45 PM. Carried unanimously.

Respectively Submitted,  
Sonya Furness