

**TOWN BOARD MEETING, TOWN OF AUGUSTA  
October 20, 2021**

A meeting of the Town Board of the Town of Augusta, County of Oneida and the State of New York was held at Town Hall, 185 North Main Street, Oriskany Falls, NY on Wednesday, the 20th day of October 2021. Mask and/or social distancing were required.

PRESENT:    Suzanne Collins        Supervisor  
              James Dowd            Councilman  
              Charles Peck            Councilman  
              Mark Russell            Councilman  
              Sonya Furness          Clerk

ABSENT:     Travis Wright            Councilman

PUBLIC PRESENT:   Skip Staelens, Steve Roys and Erica Hutchins.

The Town Board meeting was called to order at 6:00 PM by Supervisor Suzanne Collins.

**ADOPTION OF MINUTES:**

**RESOLUTION 62 - 2021**

On a motion of Councilman Dowd, seconded by Councilman Russell, the following resolution was

**ADOPTED**    Ayes 4     Collins, Dowd, Peck, Russell  
                      Nays 0

Resolved that the Town Board Minutes of September 15, 2021 be adopted.

**PRIVLEDGE OF THE FLOOR/PUBLIC CONCERNS:** None

**AUDIT OF CLAIMS:**

**RESOLUTION 63 – 2021**

On a motion of Councilman Russell, seconded by Councilman Peck, the following resolution was

**ADOPTED**     Ayes 4     Collins, Dowd, Peck, Russell  
                      Nays 0

Councilman Peck inquired about HFPT Voucher #82 for 5 Star Equipment in the amount of \$ 1,304.93. It appears to be a duplicate bill from Septembers Abstract.

Resolved that the bills contained on Abstract #10 have been reviewed by the Town Board and are authorized for payment in the following amounts.

General Fund Full Town	voucher #'s 69 – 81	\$ 2,221.33
General Fund Part Town	voucher # 26 - 33	2,924.99
Highway Fund Full Town	voucher # 69 - 74	4,634.23
Highway Fund Part Town	voucher #'s 77 - 87	107,980.23

**REPORT OF TOWN OFFICIALS:  
SUPERVISOR:**

Assets	Total
Augusta Light District	\$ 1,770.70
Equipment CD Gradall	0.00
Equipment Fund CD Truck	105,274.72
Fiduciary	3,028.65
Fire and Ambulance	220.11
Full Town Highway Checking	13,276.72
Full Town Highway Savings	119,772.17
Full Town General Savings	147,166.63
Full Town General Checking 2020	0.00
Full Town General Checking 2021	2,080.00
Knoxboro Lights	294.06
Part Town General Checking	4,157.06
Part Town General Savings	20,092.94
Part Town Highway Checking	27,097.12
Part Town Highway Savings	267,972.90
Trust and Agency	0.00
Pick Up Truck CD	0.00
Knoxboro Flooding Repairs	13,309.87
Indian Land Claim Checking	0.00
Indian Land Claim Savings	120,576.79
Building Fund CD	50,844.09
Reval CD	3,500.00
Total Current Assets	\$ 900,434.53
Total Assets	\$ 900,434.53
Total Liabilities	0.00
Net Income	\$ 11,314.94
Unresolved Equity	\$ 889,119.59
Total Equity	\$ 900,434.53
Total Liabilities and Equity	\$ 900,434.53

**RESOLUTION 64- 2021**

On a motion of Councilman Russell, seconded by Councilman Peck, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Peck, Russell  
Nays 0

Resolved that the Supervisors SORES reports be accepted as submitted

**CODES:** Report Submitted -

**ASSESSOR:** Report Submitted. Assessor answered Board questions on Reassessments and exemptions on Amish properties.

**DCO:** Report Submitted

**JUDICIAL:** No Concerns

**TOWN CLERK:**

Designation of Councilman Travis Wright as Fair Housing Officer

**RESOLUTION 65-2021**

On a motion of Councilman Peck, seconded by Councilman Dowd, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Peck, Russell  
Nays 0

#### FAIR HOUSING RESOLUTION

**WHEREAS**, the Town of Augusta is committed to the provision of equal access and equal housing opportunities for all its residents, and

**WHEREAS**, discrimination in the sale, rental or financing of dwellings on the basis of race, color, religion, sex, national origin, handicap, or familial status is prohibited by the federal Fair Housing Law of Title VIII of the 1968 Civil Rights Act and the Fair Housing Amendment Act of 1988, and

**WHEREAS**, the Town of Augusta wishes to further Fair Housing in the Town and has designated Travis Wright to carry out the Fair Housing activities of the Town to be determined by a Plan or local law at a later date, and to address complaints related to the issue of Fair Housing in the Town,

**NOW, THEREFORE BE IT RESOLVED** that the Town of Augusta does hereby designate Travis Wright to act as Fair Housing Officer for the Town

Designation of Supervisor Suzanne Collins as Environmental Certifying Officer

**RESOLUTION 66-2021**

On a motion of Councilman Peck, seconded by Councilman Russell, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Peck, Russell  
Nays 0

A RESOLUTION DESIGNATING THE COMMUNITY DEVELOPMENT BLOCK  
GRANT  
ENIRONMENTAL CERTIFYING OFFICER  
Grant I.D. #: 61HR137-20

The Town Board of the Town of Augusta, a municipal corporation, and meeting in a regular session on October 20, 2021, motion was made by, Councilman Charles Peck and seconded by Councilman Mark Russell, that the following resolution be adopted:

WIHEREAS, the Town of Augusta was awarded a Community Development Block Grant from the U.S. Department of Housing and Urban Development through the New York State Office of Community Renewal, as administered by the State of New York;

WHEREAS, the Town of Augusta is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this CDBG award; and

NOW, TIHEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Augusta be hereby designated as the Town's environmental certifying officer for the purpose of signing correspondence and other required documents and forms.

Those voting aye:

Suzanne Collins, Supervisor  
James Dowd, Councilman  
Charles Peck, Councilman  
Mark Russell, Councilman

Those voting nay:

Motion Passed

Dated this 20th day of October, 2021

**HIGHWAY SUPERINTENDENT:** No Concerns

**SUPERVISOR:**

Resignations Presented

**RESOLUTION 67- 2021**

On a motion of Councilman Peck, seconded by Councilman Russell, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Peck, Russell  
Nays 0

Resolved that the resignations of William J. Stewart Jr. and Andy Beecher be accepted with regrets.

Loan from Full Town General to Knoxboro Lights.

**RESOLUTION 68- 2021**

On a motion of Councilman Peck, seconded by Councilman Russell, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Peck, Russell  
Nays 0

Resolved that \$1000 be transferred from Full Town General Savings to Knoxboro Lights to cover upgrades to more efficient bulbs. This loan will be paid back with 1% interest.

Amendment to Procurement Policy

**RESOLUTION 69- 2021**

On a motion of Councilman Dowd, seconded by Councilman Russell, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Peck, Russell  
Nays 0

AMENDMENT TO THE TOWN'S PROCUREMENT POLICY

Minority- and Women-Owned Business Enterprise (M/WBE) Business Participation in Procurement and Contracting: In an effort to affirmatively increase procurement and contracting opportunities for minority- and women-owned business enterprises, the Town will solicit up to three MBEs and/or WBEs as part of its procurement process, when appropriate. Solicitation may be undertaken via advertisements in minority publications or direct outreach by letter or email to identified State-certified M/WBEs, or by working with a clearinghouse such as the Syracuse Minority Business Development Center. The City's established purchase/contracting thresholds will apply.

For purposes of the above, the M/WBE must be certified by Empire State Development (ESD) through the Division of Minority and Women Business Development (DMWBD). The City will keep documentation of M/WBE solicitation in its records and any response(s) thereto.

Section 3 Business Participation in Procurement and Contracting: For federally funded projects or activities subject to Section 3 of 24 CFR Part 135 of the Housing and Urban Development Act of 1968, as amended, the Town will, to the greatest extent feasible, facilitate participation of Section 3 residents and Section 3 businesses in the procurement of goods and services pursuant to its Section 3 Participation Plan.

Solicitation may be undertaken via advertisements in local publications encouraging Section 3 participation, or direct outreach by letter or email to identified Section 3 businesses or individuals included on the Department of Housing and Urban Development's Section 3 Businesses Registry. The Town's established purchase/contracting thresholds will apply.

The Town will keep documentation of Section 3 solicitation in its records and any response(s) thereto.

ADOPTED: Date October 20, 2021

Policy on Deposits of Public Money

**RESOLUTION 70- 2021**

On a motion of Councilman Dowd, seconded by Councilman Peck, the following resolution was

**ADOPTED** Ayes 4 Collins, Dowd, Peck, Russell  
Nays 0

Resolved that Deposits of Public Money: Security Policy be passed and become a policy within the Town of Augusta.

**TOWN BOARD:**

Supervisor Collins brought back the topic of Time Clocks for use at the Town Highway Garage. A straw vote was taken and then decided that Supervisor Collins will present the findings to Phil Eaton.

Dowd- Yes under \$250 cost, Russell- Yes, Peck- unsure and Collins- unsure

Councilman Dowd gave an update in regards to the Knoxboro project. All work should be finished up within the next 2 weeks.

Cannabis Law

Dowd- Do not sign, Peck- Yes sign and Russell- Do not sign. Further discussion will take place next month.

Supervisor Collins made a motion at 7:11 PM, seconded by Councilman Russell to enter into Executive Session to discuss the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person, Collective Negotiations and discussion regarding proposed, pending or current litigation. financial history of a particular person(s) and the financial history of a particular person(s) or corporation.

At 7:25 PM, the board came out of Executive Session.

On a motion made by Councilman Peck, seconded by Councilman Dowd, the Board accepted the Resignation of Honorable Justice Garry Johnson as no longer being able to complete his elected term as he is no longer a resident of the Town of Augusta

In consultation with the Town Attorney as Honorable Johnson is still a standing Judge in good faith with the 5<sup>th</sup> Judicial district, he can be appointed to the bench, until such time that a qualified candidate has undertaken and passed the "Take the Bench Class". At this time Geri cook is scheduled to undertake the classes.

The Town Supervisor will contact the Union and the Village with questions.

A motion was made by Charles Peck seconded by Mark Russell to re-instate the budget cuts so the town is eligible for funding from The Great American Rescue Plan. Carried Unanimously.

Budget workshop for the 2022 budget will take place 10/27/21 @ 6:00pm in the community room.

**With no further business, on a motion of Councilman Dowd seconded by Councilman Russell, the meeting was adjourned at 7:40 PM. Carried unanimously.**

Respectively Submitted  
Sonya Furness