

PLANNING BOARD
TOWN OF AUGUSTA
December 4, 2019

Participants: John Noti, Dave Hitchcock, and Kaylyn Kimball. Meeting was called to order at 7:00 p.m. Pledge of Allegiance recited.

Dave made a motion to accept the minutes from the November meeting, Kaye seconded. John Noti, aye, Dave Hitchcock, aye, Kaylyn Kimball, aye. Motion was passed unanimously.

Old Business: Board is still looking for a replacement for Renee Hopsicker.

New Business: Discussion was held concerning the Zoning Officer's request to receive e-mails concerning zoning issues as identified by the members of the Board. As none of the current Planning Board members have a town email address in service, none of the members want to use their personal email addresses for town business. Therefore, the Planning Board members are satisfied with the current practice of noting potential issues as identified in their monthly meeting minutes and continuing to provide the Zoning Officer with a hard copy of their minutes and receiving updates from the Zoning Officer in the form of a hard copy of his monthly reports to the Town Board. John agreed that he would make any invitations to attend our meetings to the Zoning Officer by phone. All old monthly reports from the Zoning Officer have been received and distributed to the members of the Board so they are currently up to date on the monthly Zoning Officer reports.

Motion by Kaylyn to adjourn the meeting, seconded by David; John Noti, aye, Dave Hitchcock, aye, Kaylyn Kimball, aye. Motion passed unanimously.

The next meeting of the Planning Board is scheduled for April 1, 2020. Sheila will continue to forward all mailings to the Board members on a monthly basis. If circumstances warrant, an earlier meeting will be called in 2020.

Meeting adorned at 7:45. Next meeting scheduled for April 1, 2020.

Respectfully submitted,



Secretary, Planning Board

Town of Augusta

Cc: Town Supervisor

Town Clerk

Zoning Board

Zoning Officer