



Town of Augusta

From: State of New York
 Department of State
 Division of Code Enforcement and Administration

185 North Main Street
 Oriskany Falls, New York 13425
 (315) 271-5713

Note: Application instructions can be found on the last page of this document.

Permit # _____

Building Permit Application

NOTE: (When Required) Two sets of construction documents must be submitted with the application.

<p>1. Applicant's Name:</p> <p>Address:</p> <p>Phone:</p> <p>Applicant is (check one or more): <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Engineer/Architect <input type="checkbox"/> Contractor <input type="checkbox"/> Other (specify: _____)</p>
<p>2. Owner's name, address, and phone number:</p>
<p>3. Contractor's name, address, phone number:</p> <p>Wages are being paid for performance of work: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of insurance carrier for Worker's Compensation and Disability benefits:</p>
<p>4. Project Location: Municipality: Town of Augusta County: Oneida</p> <p>Street address:</p> <p>Tax Map number: Directions / Crossroads</p>
<p>5. Water Supply: <input type="checkbox"/> Municipal water supply <input type="checkbox"/> New well <input type="checkbox"/> Existing well</p> <p>Wastewater: <input type="checkbox"/> Municipal sewer <input type="checkbox"/> Septic system (2 sets of engineered drawings with application)</p>

6. Nature of work - Check all that apply: New Building Addition Alteration Change of Use

Describe previous and/or proposed use of facility:

Cost of new construction or addition: \$

Cost of alteration: \$

7. Flood Plain: Site is is not within a flood plain

Wetland: Site is is not in a designated wetland

8. BUILDING PERMIT FEE SCHEDULE

Building/Structure Description	Fee	Applicable Fee
<u>New Construction</u> - regulated by the Building Code of New York State		
Single Family Residence	First 1,500 square feet of area.....\$150 Each additional square foot calculated at \$.12 psf	\$
** Manufactured Homes	Siting of a manufactured home.....\$100	\$
Two Family Residence	Each.....\$500	\$
Multi-Family Residence, 3 or more apartments	Each.....\$550	\$
Accessory Buildings over 144 square feet	@ \$.10 psf.....Min. \$40	\$
Detached Garage (up to 3 car)	Each.....\$125	\$
Commercial Buildings	@ \$.15 psf.....	\$
<u>Additions</u> - Regulated by the Building Code of the State of New York		
Residential	Each\$125	\$
Commercial	@ \$.15 psf.....	\$
Sign Permit	Each\$25	\$
Pool Permit	Each\$45	\$
Deck / Porch	Each\$45	\$
Septic - New / Replacement - (Requires Engineered Drawing)	Each\$65	\$
Wood or Pellet Stove - In / outside	Each\$50	\$
Solar Panels / Residential Windmills	Each\$50	\$
<u>Commercial</u> Windmills, Tower, Antennas	Each\$400	\$
<u>Alterations and/or Renovations</u> - (to include a change in systems as follows)		
Demolition Permit - (Asbestos Abatement report required)	Each.....\$50	\$
To a one- or two-family dwelling or multiple single family dwelling (townhouses) regulated by the Residential Code of New York State , including accessory structures	@ \$.10 psf.....Min. \$50	\$

Building/Structure Description		Fee	Applicable Fee
Residential buildings regulated by the <i>Building Code of New York State</i>	To the electrical, HVAC, or plumbing system or to any combination thereof\$10	\$
	Other types, including structural alterations	@ \$.10 psf.....Min. \$50	\$
Commercial structures regulated by the <i>Building Code of New York State</i>	To the electrical, HVAC, or plumbing system or to any combination thereof\$50	\$
	Other types of alteration and/or renovations, including structural alterations	@ \$.15 psfMin. \$100	\$

9. Amount enclosed \$ _____
Check, money order or government agency voucher made payable to: **The Town of Augusta**

10. NYS Licensed Professional who has drawn the plans being submitted in support of this application:
Name, address, phone number: RA PE

License Number:
The above-named design professional must complete and attach a plan review summary sheet

11. Work covered by this application has been started or completed: Yes No
If yes, attach a written explanation.

12. **Applicant certification:** I hereby certify that I have read the instructions, examined this application and know the same to be true and correct. All provisions of laws and ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or land use or the performance of construction.

Signature _____ Date _____



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PLAN REVIEW SUMMARY (BCNYS) - When Required

Applicant: _____ Project: _____

The following information is to be provided by a New York State licensed professional engineer or registered architect. This form is required to be submitted with the building permit application.

Subject	New Construction	Alteration	Addition	Change of Occupancy		BCNYS Citation
				Previous	Proposed	
Occupancy Classification						302
Construction Classification						602
Building Height				XXX		503,504, 506, 507
Building Perimeter qualifying as Frontage				XXX		506
Sprinkler System - Yes or No				XXX		506
Largest Building Area				XXX		502.1
Allowable Building Area (including increases)				XXX		506, 507
Fire Protection Water Supply (GPM/Hr)				XXX		FCNYS F508

Remarks or Special Conditions (attach additional sheets if necessary):

The documents submitted herewith show compliance with the *Energy Conservation Construction Code of New York State*.

Date: _____

Name: _____

Signature: _____ RA or PE (circle one)

License Number: _____ Address and phone number: _____

BUILDING PERMIT APPLICATION INSTRUCTIONS

This form applies only within those counties and communities where the Town of Augusta enforces the New York State Uniform Fire Prevention and Building Code (Uniform Code). Consult your local government officials to see if a zoning or other special permit is also required. Application procedure regulations are contained in Part 1202 of Title 19 of the Official Compilation of Codes, Rules and Regulations of the State of New York (NYCRR), copies of which are available upon request. A permit will be issued when it is determined that the application is complete and the proposed work conforms to applicable requirements of the Uniform Code. The authority conferred with the permit may be limited by conditions. The Town of Augusta must be notified of any changes to information contained in the application during the period for which a permit is in effect.

ITEM INSTRUCTIONS FOR THE APPLICATION: (Items not listed are self explanatory. For further assistance, contact the office listed below.)

3. Workers' compensation and disability benefits are necessary if wages are to be paid to anyone working on the project. (**Documentation required**).

4. The tax map or property ID number can be obtained from the local assessor, by consulting the appropriate tax map, or through your county real property tax office.

5. Submit two copies of septic system design documents as approved by local, county or state health department or agency. If there is no local, county or state jurisdiction for approval of sewage systems, submit a design for review by the Town of Augusta.

If you are unsure, contact your town or village clerk or call your nearest county or state Health Department office.

6. New construction, addition or alteration cost includes the material and labor costs associated with project work. Not included are architect, attorney, engineer or other fees and land acquisition costs. Project costs do include direct costs for wells, septic systems, electrical hook-ups, etc.

7. Your town clerk may be able to help you determine if the project site is in a flood plain or is designated as a wetland. If not, contact the nearest New York State Department of Environmental Conservation office.

12. Undertaking activity that requires a building permit prior to obtaining such a permit is prohibited. In considering what action, if any, to take in specific cases, the Codes office will evaluate violations based on prior experience with the applicant and other relevant factors.

You may mail or bring completed application to the below listed address

**Buildings and Codes
185 North Main Street
Oriskany Falls, New York 13425
Attn: Adam Shaver CEO**

A BUILDING PERMIT IS REQUIRED BEFORE commencing construction or other improvement, removal, relocation, or demolition of any building or structure (including auction barns, farm residences and other such structures) except as noted below, and **BEFORE** the installation of heating equipment or wood burning devices. Failure to obtain a building or demolition permit will result in a stop work order to be issued and a fine twice that of the original cost of said permit will be required before the original permit will be issued.

IF APPROVED, YOUR PERMIT WILL BE GOOD FOR ONE YEAR FROM THE DATE THE PERMIT IS PRINTED.